

ACE RMO Intake (2024 Training Year) Applicant & Employer Timeline

Pre-application Preparation

26 Oct & 4 Nov 2022	5th Year Presentations: ACE presents to 5th Year students as part of their TI Orientation day.
December 2022	ACE Communications: ACE begins scheduled communications via the ACE RMO website and Med Schools.

ACE RMO Intake Opens

9am Monday, 13 March 2023	Applications Open: The application process for the intake opens allowing students to start applying online. Applicants can register and create an ACE RMO profile to collect references prior to this.
18 April - 25 May 2023	ACE RMO Employer Webinars (Roadshow Process): Live Zoom webinars scheduled per DHB.
Friday, 23 June 2023	Registration Cutoff: 2 weeks to close. Applicants should have started their application and have already sent three reference requests prior to this time to allow sufficient time for referees to complete the form.
12noon (NZT) Friday, 7 July 2023	Applications Close: ACE reviews all incomplete applications and contacts any applicants who can reasonably completed the application by COB. All complete applications are sent email confirmation.
10 - 14 July 2023	Application Assessments: ACE will assess all completed applications against the national framework criteria and create spreadsheets for each employer of those applicants who have nominated them as one of their preferred employers. The spreadsheets list the applicants in order of highest to lowest score.
4pm Monday, 17 July 2023	Applications Sent to Employers: Once ACE assessment and scoring has been completed ACE makes all applications available for viewing/downloading by the employers for their selection and ranking process.
Tuesday, 18 July 2023	Ranking Process Begins: Employers have 3 weeks to make their ranking and selections and submit to ACE.
Tuesday, 8 August 2023	Employers Send ACE PGY1 Vacancy Numbers and Ranked Applicant Lists: By 4pm, employers must input their rankings and their final number of graduates to be hired into the ACE RMO Portal.
9 - 11 August 2023	Electronic Match and Audit Conducted: ACE conducts the electronic match, audits match results.
14 - 18 August 2023	ACE Contacts Employers with Vacancies & Unmatched Category 1 Applicants: ACE will contact all employers who have vacancies remaining after the electronic match and request that they rank any unmatched Category 1 applicants. ACE will also contact unmatched Category 1 applicants and advise them to preference any employers who have vacancies after the Electronic Match.
12noon (NZT) Monday, 21 August 2023	Employers and Unmatched Cat Ones Return Additional Ranked Options: Employers and Category 1 applicants who have been asked to rank additional options must return their updated rankings by 12noon.
21 - 24 August 2023	Manual Match Process: ACE has 4 days to perform the final manual match process and compile spreadsheets for distribution to employers nationwide on Thursday, 24 August 2023.
Monday, 28 August 2023	Final Match Results Sent to Applicants: ACE emails all applicants letting them know if successful or not. ACE notifies ALL applicants simultaneously via email whether they have been successful or not.
Monday, 4 September 2023	Employers Offer Letters: Employers send offer letters directly to successfully matched applicants formally offering them their position. These must be sent by 5pm. Employers also have one week to complete any pre offer safety checks required before releasing official offers to matched candidates. All matched graduates must be offered on this nationally agreed date, unless there are exceptional circumstances.

ACE RMO Intake Closes

Tuesday, 5 September 2023	National Talent Pool Sent to Employers: ACE compiles and opens the national talent pool for employers. ACE also sends excel copy of spreadsheet to employers manually as this excel spreadsheet includes the ACE scores while the live TP spreadsheet doesn't. This involves compiling a single spreadsheet of all remaining applicants who have not yet been matched and sending this to all employers. Employers use this list to fill any remaining or subsequent PGY1 positions.
Monday, 11 September 2023	Candidates Accept or Decline Employer Offers: Successfully matched graduates have 1 week to accept or reject offers and respond to the employer. If they have not responded by this time they are assumed to be rejecting the offer and the position will be offered to another applicant. The applicant who did not respond will then also be removed from this intake altogether as per the rules following rejection of an offer.
Tuesday, 12 September 2023	National Talent Pool Opens to Applicants: All unmatched applicants are placed in the Talent Pool automatically. There is no category priority applied to the applicants in the talent pool and the DHB's can review and select any unmatched applicant. Talent Pool applicants who are prepared to accept jobs with other DHB's can communicate with the recruitment contacts at those DHB's and discuss options for PGY1 positions should future vacancies arise.
Wednesday, 13 September 2023	Acceptances/Dedines: Employers must notify to ACE any applicant who has declined or not responded to their offer.
Monday, 15 January 2024	Successfully matched RMO graduates begin work with employers, starting dates may vary.

Talent Pool Closes Friday, 2 August 2024